

BOARD OF SCHOOL DIRECTORS

WORK SESSION
Tuesday, December 6, 2016
7:00 PM

MINUTES

Call to Order

President Matthew Cesario called the meeting to order at 7:18 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Cesario, Ms. Crowell, Mr. Howard, Ms. Lindsey, Mrs. Lydon, and Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary.

Mr. Brownlee, Mr. Hommrich, Ms. Pauchnik and Mrs. Gologram were absent.

Public Comment

PUBLIC COMMENT

Joanna Bouldin Re: Post-Election School Climate
Dormont

Board President's Report

BOARD PRESIDENT'S REPORT – Mr. Matthew Cesario

The following action item will be considered at the December 13, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of November 15, 2016, and the Business/Legislative Minutes of November 22, 2016.

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard – Alternate

- II. SHASDA Report *To Be Announced*
- III. Golden Wings Foundation, Inc. Report *Mr. Donald Howard*
- IV. PSBA/Legislative Report *To Be Announced*
- V. Castle Shannon Borough Council Minutes *(Available Online)*
- VI. Dormont Borough Council Minutes *(Available Online)*
- VII. Green Tree Borough Council Minutes *(Available Online)*

Executive Session

EXECUTIVE SESSION

Prior to the Work Session, the Board met in Executive Session to discuss the sale/purchase of property and personnel issues.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William Stropkaj

The following action items will be considered at the December 13, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

MRTSA Membership

I. MEDICAL RESCUE TEAM SOUTH AUTHORITY (MRTSA) MEMBERSHIP

The Administration recommends that the Board approve the continued membership with the Medical Rescue Team South Authority at a rate of \$1,950.00, effective January 1, 2017 through December 31, 2017.

**SECOND READING
Policy No. 105.2**

II. SECOND READING OF POLICY NO. 105.2: EXEMPTION FROM INSTRUCTION

It is recommended that the Board approve the SECOND READING of Policy No. 105.2: *Exemption from Instruction*.

**SECOND READING
Policy No. 113**

III. SECOND READING OF POLICY NO. 113: SPECIAL EDUCATION

It is recommended that the Board approve the SECOND READING of Policy No. 113: *Special Education*.

**SECOND READING
Policy No. 113.1**

IV. SECOND READING OF POLICY NO. 113.1: POSITIVE BEHAVIOR SUPPORT

It is recommended that the Board approve the SECOND READING of Policy No. 113.1: *Positive Behavior Support*.

**SECOND READING
Policy No. 113.2**

V. SECOND READING OF POLICY NO. 113.2: DISCIPLINE OF STUDENTS WITH DISABILITIES

It is recommended that the Board approve the SECOND READING of Policy No. 113.2: *Discipline of Students with Disabilities*.

**SECOND READING
Policy 113.3**

VI. SECOND READING OF POLICY NO. 113.3: SCREENING AND EVALUATIONS FOR STUDENTS WITH DISABILITIES

It is recommended that the Board approve the SECOND READING of Policy No. 113.3: *Screening and Evaluations for Students with Disabilities*.

**SECOND READING
Policy No. 113.4**

VII. SECOND READING OF POLICY NO. 113.4: CONFIDENTIALITY OF SPECIAL EDUCATION STUDENT INFORMATION

It is recommended that the Board approve the SECOND READING of Policy No. 113.4: *Confidentiality of Special Education Student Information*.

**SECOND READING
Policy No. 828**

VIII. SECOND READING OF POLICY NO. 828: CONFLICT OF INTEREST

It is recommended that the Board approve the SECOND READING of Policy No. 828: *Conflict of Interest*.

Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

The following action items will be considered at the December 13, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Arts Education Collaborative

I. ARTS EDUCATION COLLABORATIVE

The Administration recommends that the Board authorize the agreement with the Arts Education Collaborative for an assessment study in the amount of \$5,906.63.

For Information Only

Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development, will be appointed as the designated contact person to act as liaison to AEC. The timeline for completion of all activities will be submitted to the District by July 31, 2018.

University of Pittsburgh
Persistence Study

II. UNIVERSITY OF PITTSBURGH PERSISTENCE STUDY

The Administration recommends that the Board approve the Keystone Oaks Middle School to participate in the University of Pittsburgh Persistence Study, effective January 2017.

For Information Only

Mr. Kattan, Principal, Keystone Oaks Middle School, and Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development, will oversee the process in compliance with ***Board Policy No. 265: Student Rights/Surveys***.

- Dr. Varley presented an overview on the program.

Personnel Report

PERSONNEL REPORT – Mr. David Hommrich

The following action items will be considered at the December 13, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. LEAVES OF ABSENCE

It is recommended that the Board approve the following individuals for Family and Medical Leave:

N.S. – Effective January 10, 2017 with an anticipated return date of March 7, 2017

J.K. – Effective December 2, 2016

J. S. – Effective November 17, 2016

- A discussion by Board Members followed regarding FMLA

Leaves of Absence

Curriculum Leaders

II. CURRICULUM LEADERS 2016/2017

In compliance with the *Keystone Oaks Education Association Agreement 2011/2016 Article XXVI: Curriculum Leaders*, it is recommended that the following teachers be compensated for the month of September only:

<u>Employee</u>	<u>Subject</u>	<u>Compensation</u>
Michele Lowers	Foreign Language & ESL	\$300.00
Jennifer Watenpool	Family/Consumer Science & PE	\$300.00
Joan Young	Social Studies 6-12	\$300.00

KO Recreational Swim Program - Lifeguard

III. KEYSTONE OAKS RECREATIONAL SWIM PROGRAM – LIFEGUARD

It is recommended that the Board approve **Mirabella Stump** as a lifeguard for the 2016/2017 Keystone Oaks Recreational Swim Program at a rate of \$7.25 per hour.

Finance Report

FINANCE REPORT – Mrs. Theresa Lydon

The following action items will be considered at the December 13, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable Approval Lists

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A.	General Fund as of November 30, 2016 (Check No. 52649 – 52855)	\$863,147.76
B.	Risk Management as of November 30, 2016 (None)	\$0.00
C.	Food Service Fund as of November 30, 2016 (Check No. 9105 9110)	\$2,668.94
D.	Athletics as of November 30, 2016 (None)	\$0.00
E.	Capital Reserve as of November 30, 2016 (Check No. 1553)	\$76,243.93
	TOTAL	\$942,060.63

**Continued Membership
Joint Purchasing Board**

II. CONTINUED MEMBERSHIP IN THE JOINT PURCHASING BOARD

It is recommended that the Board approve continued membership in the Allegheny Intermediate Unit's Joint Purchasing Program for 2017/2018 in the following areas, but not limited to:

Custodial Supplies	Natural Gas
Electricity	Paper Supplies
Gasoline, Diesel Fuel & Heating Oil	

For Information Only

This does not obligate the District to purchase materials from the AIU Joint Purchasing Program.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2016 – 2017 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2016-2017 BUDGET TOTAL	2016-2017 NOVEMBER ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 28,874,424	\$ 25,139,083	\$ (3,735,341)
7000	State Revenue Sources	\$ 10,811,514	\$ 3,492,470	\$ (7,319,044)
8000	Federal Revenue Sources	\$ 847,073	\$ 253,841	\$ (593,232)
Total Revenue		\$ 40,533,011	\$ 28,885,394	\$ (11,647,617)
(OVER)				
UNDER				
BUDGET				
Expenditures				
100	Salaries	\$ 15,839,295	\$ 3,814,406	\$ 12,024,889
200	Benefits	\$ 10,401,758	\$ 2,752,538	\$ 7,649,220
	Professional/Technical			
300	Services	\$ 1,660,250	\$ 417,720	\$ 1,242,530
400	Property Services	\$ 1,215,100	\$ 481,131	\$ 733,969
500	Other Services	\$ 4,886,463	\$ 1,772,584	\$ 3,113,879
600	Supplies/Books	\$ 1,219,475	\$ 738,382	\$ 481,093
700	Equipment/Property	\$ 870,175	\$ 666,014	\$ 204,161
800	Other Objects	\$ 967,570	\$ 473,204	\$ 494,366
900	Other Financial Uses	\$ 3,895,000	\$ 3,276,725	\$ 618,275
Total Expenditures		\$ 40,955,086	\$ 14,392,704	\$ 26,562,382
Revenues exceeding Expenditures		\$ (422,075)	\$ 14,492,690	\$ 14,914,765

- A discussion by Board Members followed regarding the budget and the audit.

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF NOVEMBER 2016

Bank Account - Status	Middle / High School	Athletics
Cash Balance – 11/1/2016	\$ 92,373.76	\$ 40,667.85
Deposits	\$ 14,513.18	\$ 1,805.17
Subtotal	\$ 106,886.94	\$ 42,473.02
Expenditures	\$ 15,400.84	\$ 0.00
Cash Balance - 11/30/2016	\$ 91,486.10	\$ 42,473.02

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF NOVEMBER 30, 2016

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,723,084
PAYROLL (pass-thru account)	\$ 15,306
FNB SWEEP ACCOUNT	\$ 2,246,894
ATHLETIC ACCOUNT	\$ 42,473
PLGIT	\$ 12,623,031
FNB Money Market	\$ 3,501,208
PSDLAF	\$ 155,011
INVEST PROGRAM	<u>\$ 171,142</u>
	<u>\$ 20,478,149</u>
CAFETERIA FUND	
FNB BANK	\$ 218,349
PLGIT	<u>\$ 590,506</u>
	<u>\$ 808,855</u>
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 328,653
PLGIT - GENERAL ACCOUNT	\$ 1,100,000
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18	<u>\$ 759</u>
	<u>\$ 1,429,412</u>
RISK MANAGEMENT FUND/TAX REFUNDS	
FNB BANK	<u>\$ 274,436</u>
GRAND TOTAL	\$ 22,990,852

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

The following action item will be considered at the December 13, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Revised Contract for Natural Gas with UGI Energy Services

I. REVISED CONTRACT FOR NATURAL GAS WITH UGI ENERGY SERVICES

The Administration recommends that the Board approve the revised contract beginning December 2016 through August 2019 for the natural gas service provided by UGI Energy Services, LLC, at a cost of -\$0.480 per Dth basis.

For Information Only

This contract supersedes the existing agreement for the term December 2016 – August 2017 previously executed on June 1, 2016.

- A discussion by Board Members followed regarding a change order for McDonough's Run.

Public Comment

PUBLIC COMMENT – None

Adjournment

ADJOURNMENT

On the motion of Mr. Howard, seconded by Ms. Shaw, the meeting was adjourned at 8:04 p.m.

Motion passed 6-0

Respectfully submitted,

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary